No. Incumbency/JTO(C)/SDE(C)/EE(C)/2013/M(BW-III)   Dated: 14.02.2013
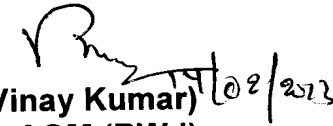
To,

The PCE(C) / CE(C)
BSNL.

Subject: Incumbency details in the grade of JTO (C) / SDE (C) / EE(C) / SE(C) / CE(C) of Civil Engineering Stream as on 01.01.2013.

It has been observed that entries in the H R Package for a number of executive are either being not updated regularly or not from the date of entry in department.

I am directed to request you to ensure that entries in HR Package are complete.

Further Incumbency details in respect JTO(C)/SDE(C)/EE(C)/SE(C)/CE(C) are required on urgent basis. Hence you are requested to kindly furnish the incumbency details, as on 01.01.2013, as per the proforma attached. The details may be submitted in hard and Excel format (email: vinay.eepd@gmail.com) by 28.02.2013.

PCE (C) / CE(C) of Coordinating zone located at CGM location shall be responsible for furnishing full data (including Executives proceeded on deputation) of executives. The details of Executives transferred but yet to join/relieved shall be furnished separately.

(Vinay Kumar) 02/2013
AGM (BW-I)

CE / SE / EE / SDE / JTO DISPOSITION LIST

STATUS AS ON **1-Jan-2013**

Sl No	Seniority No	HRMS no	Name of Executive	Designation		Date of birth (Sample Date is 20-Jun-1965)	Date of Entry in Department (Sample Date is 20-Jun-1965)	Unit attached		Present place of Posting	Since when in zone (Sample Date is 20-Jun-1965)	Since when on station (Sample Date is 20-Jun-1965)	Since when on present post (Sample Date is 20-Jun-1965)	Details of Hard Tenure if any		Vigilance status of executive	Remarks
				Grade	Post Occupied			SE/EE/SDE-location	CE@-location					From (Sample Date is 20-Jun-1965)	To (Sample Date is 20-Jun-1965)		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1	xxxxxxx			CE	CE(C)	20-Jun-1960	1-Jan-1990				1-Jan-2000	1-Jan-2000	1-Jan-2000	1-Jan-1996	1-Jan-1998		
					GM(L&B)												
					GM(USO)												
					CE(Arb-L&B)												
					CE(EP)												
				SE	SE(C)												
					SE(P&A)												
				EE	EE(C)												
					EE(HQ)												
					EE(P&D)												
				SDE	SDE(C)												
					SDE(P&D)												
					SDE(P&A)												
				JTO	JTO(C)												

CE / SE / EE / SDE / JTO DISPOSITION LIST

STATUS AS ON **1-Jan-2013**

Sl No	Seniority No	HRMS no	Name of Executive	Grade	Designation / Post Occupied	Date of birth (Sample Date is 20-Jun-1965)	Date of Entry in Department (Sample Date is 20-Jun-1965)	Unit attached SE/EE/SDE- location	CEO- location	Present place of Posting	Since when in zone (Sample Date is 20-Jun-1965)	Since when on station (Sample Date is 20-Jun-1965)	Since when on present post (Sample Date is 20-Jun-1965)	Details of Hard Tenure if any From (Sample Date is 20-Jun-1965)	To (Sample Date is 20-Jun-1965)	Vigilance status of executive	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1			xxxxxxx	CE	CE(C)	20-Jun-1960	1-Jan-1990				1-Jan-2000	1-Jan-2000	1-Jan-2000	1-Jan-1996	1-Jan-1998		
					GM(L&B)												
					GM(USO)												
					CE(Arb-L&B)												
					CE(EP)												
				SE	SE(C)												
					SE(P&A)												
				EE	EE(C)												
					EE(HQ)												
					EE(P&D)												
				SDE	SDE(C)												
					SDE(P&D)												
					SDE(P&A)												
				JTO	JTO(C)												

Dropdown list in Grade cell:
CE(C), GM(L&B), GM(USO), CE(Arb-L&B), CE(EP), SE(C), SE(P&A), EE(C)